

The Talmakiwadi Co-operative Housing Society Ltd.

(Regd. No. B 227 dt.5-4-41)
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8/4, Talmakiwadi, Javji Dadaji Marg, Tardeo Road, Mumbai 400 007

02 February 2026

Dear Member/Associate Member of Talmakiwadi,

As notified to all of you earlier, with the gradual build-up of various activities associated with the Redevelopment of our Society, our Managing Committee (MC) decided to have a full-time Office Manager for TCHS.

This change was primarily intended to:

- Free up the bandwidth of our MC Members from BAU/routine tasks and to enable them to focus on value-added activities.
- Provide greater in-person access to our Members to the Society Office for their requirements.

We had appointed Mrs. Gauri Jaitapkar as our Office Manager from 30 October 2025 and she had been working with us on a full-time basis. However, we did encounter some challenges with this arrangement and were constrained to re-visit it, especially as redevelopment related activities started gathering momentum.

We therefore offered the Office Manager position to Mr. Aishwarya Rane, who may be known to some of you as he has already been managing the Finance & Accounts Function for TCHS very well. We believe that the consolidation of Aishwarya's present scope of work with Office Manager responsibilities will help streamline the overall working of the Office .

With this new arrangement, **which will be effective from Wednesday, 04 March 2026**, the Society Office will now be open **between Mondays and Saturdays** as below:

- **Session 1: From 10:30 a.m. to 2:00 p.m.**
- **Session 2: From 3:00 p.m. to 7:30 p.m.**

Our Members may contact Mr. Aishwarya Rane on Landline 022-35090892 or Mobile Phone 93260 17002 **during the Office Hours mentioned above.**

We hope that this new arrangement will enable us to provide more efficient service to our Members going forward.

Best Regards,

For The Talmakiwadi Co-operative Housing Society Limited

Shivdutt Halady

Hon. Secretary